

COVID-19 Health and Safety Plan Summary: Bulldog Prep Academy, LLC

Plan Date: 7/17/20

Face Masks

Requirement(s) Strategies, Policies and Procedures	
<ul style="list-style-type: none">* Use of face coverings (masks or face shields) by all staff and visitors* Use of face coverings (masks or face shields) by older children (as appropriate)	<ul style="list-style-type: none">* Staff have been provided w/cloth face coverings (washable & reusable), visitors must provide their own face coverings* Implementation following guidelines of Sec. of PA DOH order, including respect for exceptions in Section 3 and in accordance w HIPAA Laws* Notification visibly placed in the facility notifying of guidelines, recommendations, and exceptions of the the Sec. of PA DOH order, in accordance w HIPAA Laws* Families have been notified of guidelines, recommendations, and exceptions regarding face coverings, masks are to be provided by families* If a family so chooses, they must provide face coverings for their child* Staff will assist the child in wearing a face covering, per the families request, following guidelines and recommendations of the order of the Sec. of PA DOH* If a staff tests positive for COVID-19, all staff must wear a face covering while inside the facility for two weeks after the positive result* Staff should wear face coverings when their face is in close contact with a child's face

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s) Strategies, Policies and Procedures

*** Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by children (i.e., restrooms, drinking fountains, hallways, and transportation)**

- * Frequently used areas are cleaned and sanitized throughout the day per DHS recommendations and regulations
- * Most toys are rotated out weekly and replaced with new, clean toys from storage
- * Restrooms are cleaned, disinfected, and sanitized daily
- * Commonly touched surfaces are wiped down daily, per DHS recommendations and regulations
- * Toys are sprayed down daily with Clorox Anywhere Spray
- * If bodily fluids are sprayed via sneeze or cough on toys and items, they are immediately removed and washed and sanitized. If they area/item cannot be removed and washed, it is immediately sprayed with Clorox Anywhere Spray
- * Air Filters for Central Air/Heat are monitored and changed as soon as needed

Social Distancing and Other Safety Protocols

Requirement(s) Strategies, Policies and Procedures

Child care space occupancy that allows for 6 feet of separation among children and staff throughout the day, the maximum extent feasible or group management to limit cross-group interactions.

Restricting the use of common areas, and consider serving meals in alternate settings such as where the child care is being provided

***Hygiene practices for children and staff including the manner and frequency of hand-washing and other best practices**

Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs

Handling outdoor play consistent with the CDC Considerations.

Limiting the sharing of materials among children in care Staggering the use of communal spaces and hallways

Adjusting transportation schedules and practices to create social distance between children

Limiting the number of individuals in facility rooms and other facility spaces, and interactions between groups of children

Coordinating with children regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

Other social distancing and safety practices

- * Each of the learning centers are allowed between 4 - 5 children at a time, depending on the size of each of the center
- * Children are seated at tables for snacks and lunch that have 4 - 5 children at each group, tables arranged with as much space allowable between them
- * Children will be taken outside to play, as much as they can, weather permitting
- * Snacks and lunch are served in a designated area within the facility
- *Each student brings their own lunch
- *Snacks are provided by BPA staff, following all DHS required protocols
- *Staff are required to wash their hands upon entering the building when first arriving, after reentering the building from outside play, before and after snacks, before and after lunch, after toileting, after touching their nose or mouth, after they sneeze, blow their nose, or cough. Staff are required to wash their hands for a minimum of 20 seconds.
- * Children are required to wash their hands upon entering the building when first arriving, after reentering the building from outside play, before and after snacks, before and after lunch, after toileting, after touching their nose, mouth, or private areas, after they sneeze or blow their nose, or cough. Children sing "The Hand Washing Song" that is posted above the sink in each bathroom. The song lasts for 20 seconds, if sung appropriately.
- * Children and Staff are required to cough and sneeze down into their shirts
- * Children are required to remove their shoes once they enter the facility to reduce dirt and germs that are tracked in via their shoes
- * Staff is given the option of removing their shoes
- * Hand Washing signs are placed above the sinks in the bathroom and in the kitchen, in accordance with DHS regulations
- * We are a private facility that is not open to the public, entrance is only granted by enrollment of a child
- * Volunteers are not being utilized at this time
- * Visitors or public that come to the door do not have access to enter the facility (doors are locked from the outside)
- * Temperature of any visitor is taken prior to being granted admittance to the facility
- * Children will be taken outside to play as frequently as possible, weather permitting
- * Children are not permitted to bring items from home, other than their lunch box, an extra set of clothes, and what they are wearing
- * Sharing of items are limited, when feasible
- * Drop off pick up times are spread out between 6:30am - 9:00am and 4:00pm - 6:00pm
- *Staff use a separate entrance than children and families*
- * Drop off pick up times are spread out between 6:30am - 9:00am and 4:00pm - 6:00pm
- *Staff use a separate entrance than children and families*
- *Children participate in 3 group rotations in the morning and 3 group rotations in the afternoon
- * Children are limited to 4 - 5 children in each play center during Free Play
- * Facility capacity is maintained according to DHS license* We are in regular contact with the Superintendent and Assistant Superintendent of the Big Spring School District, coordinating efforts for the upcoming school year

Monitoring Children and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> • * Monitoring children in care and staff for symptoms and history of exposure • * Isolating or quarantining children, staff, or visitors if they become sick or demonstrate a history of exposure • * Returning isolated or quarantined staff, children, or visitors to school *Reporting to DOH and Certification *Notifying staff, families, and the public of facility closures 	<ul style="list-style-type: none"> *Children and staff entering to remain in the facility will have their temperatures taken at the door. Any child or staff with a temperature of 100 degrees or above will be sent home immediately. * Children and staff will be monitored throughout the day for symptoms of the virus * Any child or staff who exhibits symptoms during the day will immediately be isolated from the group * Emergency contacts will be notified to come pick up the child within 1 hour of the phone call * Generally, families and staff are expected to follow our Child and Health Policies in our Family Handbook (please see attached) * Staff will be trained on the symptoms of the virus* * Children or staff who are sent home for suspected sickness may return to the facility after the are 72 hours fever free, without medication. * Notification, per DHS regulation and in compliance with HIPAA Laws, will be given to each family regarding any confirmed cases of staff or children within the facility Facility Director will notify DOH and OCDEL/Certification office, per regulations * Parents/guardians are required to remain in the “gray carpet area” when they are picking up and dropping off children * If a staff tests positive for COVID-19, all staff must wear a face covering while inside the facility for two weeks after the positive result

Other Considerations for Children and Staff

Requirement(s) Strategies, Policies and Procedures

*** Protecting children and staff at higher risk for severe illness**

Unique safety protocols for children with complex needs or other vulnerable individuals

Strategic deployment of staff

- * Staff are all provided a blue gaiter face covering
- * Staff can choose to return to work utilizing appropriate PPE methods or they will be replaced, as Pennsylvania is an "at will" state for employment
- * Children can attend with the proper PPE equipment

COVID-19 Health and Safety Plan Affirmation Statement

The Legal Entity for Bulldog Prep Academy, LLC reviewed and approved the Phased Child Care Facility Reopening Health and Safety Plan on **7/17/20**.

Affirmed on: **July 17, 2020** By:

Kristina R. Keebaugh

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